

Confirmation of Booking
between the Millennium Mathematics Project and schools
relating to year-long interactive videoconferencing project
for the school year 2007/8

1. This booking is between the Millennium Mathematics Project (MMP) and [insert name of school: if more than one school is to participate in a linked group, this should be the name of the school which will take responsibility for the group] (the School) who will engage in a joint videoconferencing project over the course of the academic year 2007/8.
2. The project will link a small group of schools, of which the School will be one, to the Millennium Mathematics Project via live videoconferencing in order to follow a sustained programme of maths and/or science based enrichment through specially devised project work tasks and live videoconferenced discussion with the University speakers.
3. Please indicate in the Appendix at the end of this Confirmation the Long Projects on which you would be willing to accept a place. The MMP undertakes to provide a place on your first choice where possible, but reserves the right at this stage not to run any Long Project for which insufficient schools book (normally 4 schools are required). Should this happen, we will allocate you a place on your highest choice of Long Project which does run.
4. The MMP undertakes to provide 2 videoconferences per term for pupils over the course of the school year, plus associated project work which will be published via a specific section on the Motivate website (www.motivate.maths.org). In addition the programme will include a briefing and professional development videoconference for teachers before the first pupil videoconference to look at the pedagogy and practice of videoconferencing and subject-specific professional development.
5. Early in each term, we will hold an interactive videoconference lasting about 1¼ hours, introducing the content for the term and featuring the University of Cambridge speaker presenting the topic area and explaining the basis for the project work. Students will be given questions to discuss and/or simple experiments to do which they will then report on to the other participants. After each of these termly introductory conferences, follow-up project work tasks will be available on our website for the students to explore over the course of the next few weeks. A second videoconference will be held towards the end of each term at which students will make presentations of their work and discuss what they have done with the other participating schools and the University presenter.
6. Schools commit to provide some reasonable time for students to explore these topics with teacher support. We would suggest that some time is made available during normal maths and science lessons and other curriculum areas as appropriate, with perhaps extra-curricular time also available for those who wish.

7. The School undertakes to commit to the programme for the full length of the project. Dates of videoconferences will be mutually agreed in advance with the MMP taking into account the calendar commitments of all schools in the group. If the school encounters any problems with the programme, the content or the calendar dates during the course of the year we would expect, as a first step, that these are brought to the attention of the Academic Co-ordinator of the MMP's Motivate Project as quickly as possible for discussion and mutual resolution.
8. The School undertakes to complete a termly evaluation form at the request of the Motivate Academic Co-ordinator to enable evaluation of the project.
9. The cost of the programme to the School will payable in 3 equal termly instalments. Invoices will be issued by the MMP towards the end of each term. See Appendix for full details of costs.
10. The MMP will provide initial technical information and guidance and will conduct a test to determine that the School (or other VC centre) can connect successfully to the programme, together with some ongoing technical advice or support up to a level that we deem reasonable. If desired by the School, on-site training and technical consultancy may be provided by the MMP during the course of the project subject to travel expenses and overnight costs, if necessary, being covered by the School.

Signed on behalf of the School:

Signature of Headteacher / Deputy Head Date

Name

Name of main contact.....

School details (please print clearly):

Name:

Full address:

Phone no:

Please return a signed and completed copy of this Booking Confirmation to:

Julia Hawkins
Deputy Director, MMP, Centre for Mathematical Sciences, Wilberforce Road, Cambridge
CB3 0WA.

We look forward to working with you!

Appendix: Schedule of long projects 2007-08

Long project	Duration	Target age group	Total cost if registration completed on or before 31 May 2007	Total cost for registration after 31 May 2007	Preference (indicate whether 1st, 2nd, ... or not acceptable)
Cosmology for beginners	September 2007 – June / July 2008	13 – 15 years	£1200	£1500	
Discovering Maths and Science	September 2007 – June / July 2008	11 – 13 years	£1200	£1500	
Experiments in Astronomy	September 2007 – March 2008	10 – 12 years (linked Y6/7 groups)	£1000	£1200	
Reading between the lines: Communicating with codes	September 2007 – June / July 2008	11 – 13 years	£1200	£1500	
South Africa / UK partnership	September 2007 – May 2008	12 – 14 years	£1900	£2000	
Work and play: Disease spread, social behaviour and data collection in schools	September 2007 – June / July 2008	As the school deems appropriate, likely to be more than one group	n/a	n/a	